



## Mt. Horeb PTO Proceeds Deposit Form

*Shining Brighter Every Day*

Name of Committee Chair:				Request Date:  _/_/___			
Description of Proceeds Received:				Amount:			
Related PTO budget line:							
<b>Cash Count:</b>				<b>Coin Count:</b>			
\$	X	#	Total	\$	X	#	Total
\$100				\$.25			
\$50				\$.10			
\$20				\$.05			
\$10				\$.01			
\$5							
\$1							
<b>Total Cash:</b>				<b>Total Coin:</b>			
<b>TOTAL CASH/COIN:</b>							
<b>Check Count: (List or attach tape)</b>							
<b>Name</b>		<b>#</b>	<b>\$</b>	<b>Name</b>		<b>#</b>	<b>\$</b>
<b>TOTAL CHECKS:</b>			<b>\$</b>				

All checks must be made payable to the Mt. Horeb PTO. A fee will be charged for returned checks. Please return this form and deposits to the mailbox of the PTO Treasurer (Toni-Ann Feeny) in the Mt. Horeb main office.